

## COMMUNICATION SKILLS

# Teaching Your Students How to Have a Conversation

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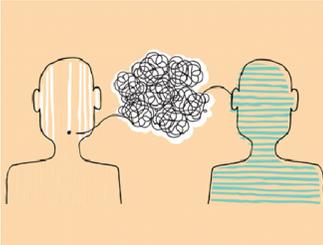


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I was recently in a third grade classroom and was struck by the presence of rules that were posted for how to have a conversation. The poster said, "Each person must contribute to the discussion but take turns talking. Ask each other, 'Would you like to add to my idea?' or 'Can you tell us what you are thinking?' Ask questions so that you understand each other's ideas. Say, 'Can you tell me more about that?' or 'Can you say that in another way?'"

Having visited many middle and high schools, I think these same rules could – and probably should – be posted there as well.

Maybe you have also observed how common it is nowadays for students to not know how to have a conversation. Perhaps this owes to a preponderance of talk shows in which people with different opinions rarely listen to each other, instead preferring to out-shout their opponent. Maybe it is due to changed dinner habits where more families are eating on the go rather than sitting down together and catching up on each other's day. It could be about how texting and tweeting now trump talking and listening as today's preferred forms of communication.

## 8 Tips for Speaking and Listening

While it is impossible to know all of the reasons, there is no doubt that learning to listen and talk is an extremely important way to broaden knowledge, enhance understanding and build community. Perhaps this is why the core standards in English-language arts include an important emphasis on developing speaking and listening, the basic tools for conversation. The eight tips below can be used regularly to help your kids learn good conversational skills.

### 1. Model a Good Conversation

Make a point of having one-to-two minute interactions, one-on-one, at least a few times each week with students who struggle conversationally. Share information about yourself as you might when meeting a friend or acquaintance, and show interest in the student by asking questions about his or her interests. Conversation enhancers include responses and prompts like:

- "Really?"
- "Wow!"
- "That's interesting."

- "No kidding!"

If these students don't or won't share easily at first, don't give up.

## *2. Encourage Physical Cues*

Identify procedures for having a conversation that includes appropriate non-verbal behavior. For example, you might teach a strategy like S.L.A.N.T. (**S**it up straight. **L**isten. **A**nswer and ask questions. **N**od to show interest. **T**rack the speaker.)

## *3. Challenge Put-Downs or Hurtful Comments*

For example, if a student says, "I think what she did was really stupid," challenge with "How else can you say that without being hurtful?" If the student seems unaware, teach an alternative like, "I disagree with that." Ask the student to repeat what you said and then move on to:

- "What happened to make you feel that way?"
- "How would you have handled things differently?"
- "Do you think there is only right answer, or could there be more?"

## *4. Ask Open-Ended Questions*

These are questions without one correct answer, questions that stimulate discussion and can be a very powerful way to reinforce the idea that there are different views of an issue, or a set of beliefs that can be equally valid. For example: "So if Columbus came knocking on your door and told you that sailing to the New World would be an amazing adventure and there might be lots of riches there, but you might never arrive because the world was flat, would you go?"

## *5. Put Thinking Ahead of Knowing*

When asked a question, don't accept "I don't know." Tell students that you don't require them to "know" but that you do expect them to "think." Teach them how to wonder aloud, speculate, guess or give the best answer they can. ("I'm not sure about that, but I think \_\_\_\_\_.")

## *6. Have Informal Chats*

Before class begins or in the hallway, ask students about their other classes, what they think about a current event, or how they feel about the outcome of a game. Share your thoughts as well. ("I thought it was more that the Jets lost the game than anything the Eagles did to win. How did you see it?")

## *7. Make Eye Contact*

When a student is speaking in class and you are listening, give him or her your eye contact. However, gradually scan away from the speaker and direct your gaze and movement towards other students. This will often get the speaker to redirect his or her talk toward peers, and it invites peers to get and stay involved with what's being said.

## *8. Encourage Turn-Taking*

Use an object, such as a talking stick ([http://en.wikipedia.org/wiki/Talking\\_stick](http://en.wikipedia.org/wiki/Talking_stick)) , as a signal for turn-taking. Teach your students that when they have the object, it is their turn to talk or pass while others are expected to listen.

How do you help your students become better speakers and listeners? Please share your strategies in the comments section below.

**Source:** [www.edutopia.org/blog/teaching-your-students-conversation-allen-mendler](http://www.edutopia.org/blog/teaching-your-students-conversation-allen-mendler)

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