

Achieve Attendance Policy: Summer 2016



It is important for your child to attend every session of Achieve. Our teachers are enthusiastic and dedicated individuals who care greatly about our students' academic success, and they work hard to create a valuable summer experience that will inspire our students. In order for your child to benefit fully from Achieve, s/he must be present every day, ready to learn and to have fun.

It is also extremely important that students arrive at the morning pick-up location on time. If a student misses the bus, a parent/guardian should call Achieve immediately to let us know. Families are responsible for making arrangements for transportation to Achieve if their child misses the bus. We will consider your child's absence unexcused if s/he misses the bus and does not come to Achieve.

If a student will miss Achieve for any reason, a parent/guardian must communicate the absence to us as soon as possible. It is up to the Directors' discretion as to whether or not your child's absence will be excused.

EXCUSED absences may include:

- illness
- family emergency

UNEXCUSED absences may include:

- family vacation / trip
- participation in other programs
- missing the bus
- any failure to notify us of a student's absence

Each student is allowed three unexcused absent days during the summer program. A fourth unexcused absence will result in dismissal from Achieve.

Summer 2016 Program Dates:

June 27, 2016 to August 3, 2016 (Achieve will not meet July 4 ,2016)

Your signatures below indicate that you understand and agree to abide by the attendance policy that is outlined above. Please return this to us with your signed contract.

Parent/Guardian Printed Name

Parent/Guardian Signature

Date

Student Printed Name

Student Signature

Date